

SECRET

22 December 54

MEMORANDUM TO: Colonel White

SUBJECT : Reorganization of Organization and Methods
Staff - Management Staff

1. The attached memorandum from the Management Staff proposes a reorganization of the Organization and Methods Staff. The major change is an increase in the number of special areas from three to four; the establishment of a new area is for the purpose of taking care of the Offices of the DCI, AD/P, D/Trng, and AD/Commo. The new group is to be headed by an Assistant Management Officer, GS-15, who will be assisted by one O&M Examiner, GS-14 and two O&M Examiners, GS-13. This Staff is to be obtained from the reorganization of the present Management Staff.

2. The memorandum also proposes an additional Assistant Management Officer, GS-15, to be assigned to the DD/P area. This position, referred to as an associate, is considered necessary because of the size, complexity, and field organization of the DD/P area.

3. The Classification and Wage Division has informally indicated favorable consideration of the reclassification of two positions to GS-15 to fill the proposed Assistant Management Officer positions. It is my understanding the proposed reorganization will not involve an increase in the overall T/O of the Management Staff. It will, however, involve additional funds because of the two higher grades; this can be taken care of by the Management Staff's present budget.

4. Recommend approval and forwarding to the AD/P for processing.

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